



PLAINTIFF'S RESPONSIBILITY FOR PERSONAL PROPERTY LEVY

Fulton County Marshal's Department
Justice Center Building, Suite J-102
160 Pryor Street S.W., Atlanta, Georgia 30303
Office: 404-612-4451

Plaintiff's Responsibility for Personal Property Levy

- Provide the original Writ of Fieri Facias.
- Provide a list of items that you intend to levy with specific descriptions.
- Provide a notarized affidavit stating that the property to be levied belongs to the defendant named and is free and clear of all liens.
- Provide a Personal Property & Hold Harmless affidavit.
 - If this is a vehicle levy, please provide a current (within 30 days of request) Liens Report which can be obtained through the Georgia Motor Vehicle Division.
- Provide a complete Fulton County street address of property to be levied.
- Plaintiff will be responsible for paying the levy cost, advertising fee, tax and commission resulting from the sale. Sales are held on 1st and 3rd Monday at 10:00 a.m. at 185 Central Ave.
- Plaintiff will be responsible for storage in (Fulton County bonded warehouse) and drayage of personal property by a Fulton County bonded company.