

**Metropolitan Atlanta HIV Health Services Planning Council  
Fulton County Dept. of Health & Wellness  
99 Jesse Hill Jr. Drive  
4<sup>th</sup> Floor Conference Room  
Atlanta, GA 30303  
September 15, 2011  
9:00 a.m.**

**Voting Members Present**

Dwight Curry Anderson  
Robert Anderson  
Antoinette Barnes  
Deb Bauer  
Walter Bradley  
Jessica Cole  
Larry Cook  
Robert Di Vito  
Dazon Dixon Diallo  
Reggie Dunbar, III  
Sharron Fickling  
Chris Fields  
Marvin Ghourm  
Dolph Ward Goldenburg  
Jeff Graham  
Tracie Graham  
James Lark  
Stephanie Laster  
Jacqueline Lee  
Larry Lehman

Katherine Lovell  
Michael DeMayo  
Robert MacLean  
Harvinder Makkar  
Darryl Mitchell  
Jeffrey Mitchell  
Walter Moore  
Jacque Muther  
Jeanette Nu'Man  
Brian Palmer  
Necaela Penn  
Nicole Roebuck  
Sanjay Sharma  
Bruce Stagner  
Carolyn Stephens  
Willie Lee Thomas  
Hermeyone Wilson  
Del'Rosa Winston  
Dorothy Zimmer

**Voting Members Not Present**

Trevalle Ambrose  
Cheryl Courtney - Evans  
Gene Farber  
Terry Gardner  
Carolyn Hodge Armstrong  
Patrick Kelly  
Ruby Lewis - Hardy

Marisol Lopez  
Trevon Pearson  
David Reznik  
Laura Siesko  
Moneta Sinclair  
Daniele Thorpe  
Sean Williams

The Planning Council meeting was called to order at 9:05 a.m. by Chair, Dazon Dixon Diallo with introductions from the 2011- 2012 Planning Council and Ryan White Staff.

**A motion was made, seconded and passed to adopt the modified September 15, 2011 agenda by moving the Priorities Committee update following the Grantee's update.**

**A motion was made, seconded and passed to adopt the modified August 18, 2011 Planning Council minutes.**

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**Consumer Caucus:** Del'Rosa Winston - The Consumer Caucus has requested revisions to the current Standard Operating Procedures. The document will be reviewed in comparison with the Planning Council By-Laws. The Caucus will submit the revised Standard Operating Procedures to the Council Procedures Committee to review. The Caucus will meet on Wednesday, September 21<sup>st</sup> from 12:00 p.m. - 2:00 p.m. at SisterLove located at 1237 Ralph David Abernathy Blvd.

**AAOI Update:** Hermeyone Wilson - The theme for this year's AAOI is "Our Community Our Responsibility". The AAOI will be held on February 18<sup>th</sup> - 19<sup>th</sup>, 2012. Leadership from the AAOI are developing a leadership training program, designed to prepare individuals to assume leadership roles within the AAOI. AAOI will meet on Thursday, September 22<sup>nd</sup> from 8:00 a.m. - 10:00 a.m. at Absolute Care located at 2140 Peachtree Rd N.W.

**Grantee Update:** Kandace Carty - The Grantee's Office received a score of 97 on its 2011 HRSA Application. Appreciation was given to the Planning Council for all the good work they do in the EMA. A Notice of Grant Award was received for an additional \$1,324,011 million in Supplemental funding for a final total award of \$21,577,871 for FY 2011. This is an increase of \$1,241,017 from the 2010 award. Based on the FY 2011 Priorities Ranges Chart, the Priorities Committee must reconvene to consider the additional funding.

**Priorities Committee Update:** Robert Di Vito - The Priorities Committee will reconvene to prioritize the additional funding resulting from the increase in the grant award. The 2010 Priorities allocation was based on the available numbers and data. The Committee looked at FY 2010 flat funding to determine FY 2011 funding amounts. The Priorities Committee did not anticipate an increase in FY2011 or anticipate that the \$1.5M increase received in FY10 would be maintained. Initial recommendations were made based on the FY10 award minus \$850,000. The following meeting dates have been set to discuss the additional funds:

- Priorities Committee will meet on Friday, October 7<sup>th</sup> from 9:00 a.m. - 11:30 a.m. at Piedmont Hospital in the Foundation Board Room to consider additional funding.
- The Executive Committee will have a Special Call meeting on the same day and in the same location from 1:30 p.m. - 3:00 p.m. to consider the Priorities Committee recommendations.
- There will be a Special Call Planning Council meeting on Wednesday, October 12<sup>th</sup> at 9:00 AM at a location to be announced.

**A motion was made, seconded and carried to extend the Planning Council meeting by an additional 15 minutes.**

**Evaluation Committee Report: Walter Moore** - The Evaluation Committee completed the review of the Providers' Survey. The overall rating of the survey was 3.7 out of a 4.0. The following recommendations were made:

- **A signature requirement will be made on all surveys sent to agencies. The Executive Director, Programmatic Designee, and Fiscal Designee will all be required to acknowledge receipt and review of the finished document. This requirement will be added to the cover letter.**
- **When a Request for Proposal is released (RFP) it was recommended that the Grantee conduct two separate Technical Assistance workshops. There will be an initial TA session at the beginning of the RFP Process and another during the application period.**

**Committee Updates:**

**Membership Committee:** Hermeyone Wilson - The Membership Committee met on Thursday, September 8<sup>th</sup> and reviewed the membership applications. Voting Members have been assigned per HRSA requirements. Notification of Committee designations will be forthcoming. All voting members must sign in by 10:00 a.m. to be counted as present for the meeting.

**Assessment Committee:** Jeanette Nu'Man - The Assessment Committee meets on the 1<sup>st</sup> Wednesday of each month from 9:30 a.m. - 11:30 a.m. at Positive Impact. The next committee meeting will held on Wednesday, October 5<sup>th</sup> from 9:30 a.m. - 11:30 a.m. at Positive Impact's new location at 60 Eleventh Street NE, Atlanta. Recommendations are coming forth from the Assessment Committee about linking people into care.

**Comprehensive Planning Committee:** Katherine Lovell - The Comprehensive Planning Committee is working on the 2012 - 2014 Comprehensive Plan. The next Committee meeting will be held on Wednesday, September 21<sup>st</sup> from 9:30 a.m. - 12:00 p.m. at Grady IDP room P40 and P41.

**Council Procedures Committee:** Larry Lehman - The Council Procedures Committee will meet to review the Grievance Procedures and the Consumer Caucus' Standard Operating Procedures.

**HOPWA Committee:** Dolph Ward Goldenburg - The HOPWA Committee will present the analysis of the housing survey at the November Planning Council meeting.

**Public Policy Committee:** Jeff Graham – There are 1,659 individuals on Georgia ADAP waiting list. On Tuesday, September 29<sup>th</sup> there will be a webinar on “Building a Bridge to 2014 for People Living with HIV: Update and Advocacy Strategy” from 12:30 p.m. - 2:00 p.m. Registration is required by each agency. Additional webinar information will be sent via email. The Committee is waiting to hear from Dr. Brenda Fitzgerald regarding a meeting to discuss the letter that was sent to her on behalf of the Planning Council.

**Quality Management Committee:** Nicole Roebuck - The Quality Management Committee met Thursday, September 1<sup>st</sup> to update the Universal Standards and finalize the proposed Atlanta EMA Legal Standards of Care and will provide a final draft to present at the November Planning Council. The next Committee meeting will be held on Thursday, October 6<sup>th</sup> at 10:00 a.m. at Grady IDP room 354.

**Public Forum:**

**Christopher Ervin:** ANIZ is offering peer support groups every Monday and Wednesday from 5:30 p.m. - 6:30 p.m. On Saturday, September 17, 2011 from 6:00 p.m. - 9:00 p.m. ANIZ will be hosting "Unmasking the Silence" a silent auction at Paschal's Restaurant located at 180-B Northside Drive, Atlanta, GA 30313. Tickets can be purchased at [www.anizsilentauction.eventbrite.com](http://www.anizsilentauction.eventbrite.com)

**Kenneth Robinson:** Fulton County Department of Health and Wellness is offering "Together for Life" support group that meets every Tuesday from 5:00 p.m. - 7:30 p.m.

**Walker Tisdale:** On Thursday, October 20<sup>th</sup> from 6:30 p.m. - 8:30 p.m. and Saturday, October 22<sup>nd</sup> from 10:30 a.m. - 12:30 p.m. Clark Atlanta University is hosting a "Healthy Black Men" seminar.

**Kandace Carty:** All currently funded agencies are required to be in compliance with their contract and have a representative attend mandatory Committee meetings.

**Jeff Graham:** Georgia Equality and the Georgia HIV Advocacy Network is encouraging all to participate in the National ADAP Tweet Day Thursday, September 15<sup>th</sup>. Please send all tweets to #ObamaADAP.

**Steven Bales:** AID Gwinnett is participating in AIDS Walk to be held on October 16<sup>th</sup> at Piedmont Park. To register with AID Gwinnett, contact Steven Bales at 678-990-6445. On Saturday, September 17<sup>th</sup> AID Gwinnett is hosting the "Armorette's of Atlanta". For more information, contact Steven Bales at 678.990.6445.

The meeting was adjourned at 10:55 a.m.