METROPOLITAN ATLANTA HIV HEALTH SERVICES PLANNING COUNCIL
Quality Management Committee
Grady IDP
341 Ponce De Leon Ave Atlanta GA
January 3, 2019
10am-12pm
Minutes

Designees and Members	Designees and Members
Nicole Roebuck(Chair) AID Atlanta **(P)**	Brandon Pruitt(M)-Community **(A)**
Trevor Pearson(Co-Chair) Consumer Caucus **(P)**	Binoy Shah(M), Walgreens**(A)**
Latonya Morrissette (D) AID Atlanta**(P)**	Lisa Roland Labiosa(M), Grady IDP **(P)**
Pius Akande(D) ANIZ **(P)**	Sharon Kricun (M) Positive Impact (PIHC) **(P)**
Stefanie Sparks (D), AIDS Legal Project **(A)**	**RW Part A Office/Planning Council**
Ann Phosai (D) Cobb BOH **(P)**	Jocelyn McKenzie –RW Office Part A **(A)**
Jane Holik (D) Emory Midtown **(A)**	Sandra Vincent, RW Part A Planning Council **(P)**
Reggie Goddard (D) Fulton BOH **(A)**	Alexis Myers, RW Part A Planning Council **(A)**
Laura Carter Williams (D) Grady IDP **(P)**	Rachel Powell, RW Part A office **(A)**
Shannon Cook (D) Open Hand **(A)**	Ying He, RW Planning Council **(P)**
Heather Wademan(D), PIHC **(P)**	
Abigail Hicks(D) (Mercy Care) **(P)**	**Guests/Visitors/Unofficial Members Present**
Doryern Teah Clayton BOH **(P)**	Barry Sermons, PIHC
Therese LeFrancois (D) AHF **(A)**	Ed Duda, Gilead
Rachel See (D), Southside Med. Ctr **(P)**	Reggie Dunbar, RW Council 2nd Vice Chair
Olutoyin Adebayo(D), Someone Cares **(P)**	Nordia Edwards, Emory MT
Filson Kelemewark(D), DeKalb BOH **(P)**	Anthony Merrritt, RW Council Evaluation committee
Patricia Simmons (D) Here's to Life **(P)**	Laura Samnadda, Open Hand
Ada Figueroa Monell(D) Clarke County **(P)**	Jenetter Richburg, AID Atlanta
Christopher Hall (D) NAESM **(P)**	Katrina Barnes, Grady IDP
Sandra Metcalf (M) RW Office Part B **(P)**	Morgan Kauffman, Atlanta Legal Aid
Deb Bauer (M) RW Office Part D **(P)**	PJ Anderson, Emory CAB
Sanjay Sharma Grady IDP(M) **(P)**	Stacey Coachman, Fulton County BOH
Albert Lee (M), Douglas Co AIDS Advocate**(P)**	Tiffany Roan, AHF
John Stanton, Emory University(M)**(p)**	Jenetter Richburg, AID Atlanta
Nancy Maignan, (M) **(A)**	
Jennifer Bivins(M)**(A)**	

Absent (A)   Present (P) Designee (D) Member (M)

QUORUM:
{The presence of (3) active members of the Committee, Caucus, or Task Force shall constitute a quorum}

Yes [x]   No [ ]

CALL TO ORDER:
Meeting was called to order at 10:00am

AGENDA ITEM # _1_____   AGENDA ITEM: Welcome and Introductions
{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate "Old" or "New" Business with a check mark}}

New attendees/guests/members included:
   1) Ying He, Epidemiologist for the RW Planning Council
   2) Laura Samnadda, Director of Nutrition Services, Open Hand
   3) John Stanton, Emory
   4) Toyin Adebayo, Someone Cares
   5) Sandra Metcalf, DPH Part B
   6) Morgan Kauffman, Atlanta Legal Aid
	Old Business
	
	New Business

Motion: {If agenda item does not require a motion, indicate by noting "N/A"}N/A	
Action to be taken:N/A	

AGENDA ITEM # 2   APPROVAL OF AGENDA:
Chair forgot to send copy of agenda to the committee. Committee derived the agenda based on the items to be addressed from the August minutes.

Motion: Agenda was presented and accepted.		
Motioned By: Latonya Morrissette	Motion Passes	Motion Fails
Seconded By: Lisa Roland	YES	

AGENDA ITEM # 3   APPROVAL OF MINUTES:

Meeting Date: *December 3, 2018* Motion made to accept the minutes with One correction on Latonya Wilkerson. Should be Latonya Morrissette.		
Motioned By: Deb Bauer	Motion Passes	Motion Fails
Seconded By: Laura Carter Williams	YES	

AGENDA ITEM # 4   AGENDA ITEM: 2018 Workplan Review *{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate "Old" or "New" Business with a check mark}*

GOAL 1A: Review and update EMA QM Plan on an annual basis. Progress **update:** Objective completed!	Old Business
GOAL 2A: Develop and review standards of care for funded services as needed and required.	
Objective completed!	
GOAL 2B. Monitor EMA compliance with standards of HIV related care. Update will be provided in February 2019.	
GOAL 3A: Develop, review and update performance measures for funded priority categories. Objective Completed!	
GOAL 3B. Monitor progress of EMA's performance on performance measures. Next quarterly update will be in February 2019 since the recipient's office will be absent for the January meeting.	
GOAL 4A. Establish & Implement EMA Wide Quality Improvement initiatives.	
Next quarterly update on current QI projects will be in February 2019.	
GOAL 4B. Ensure that QM trainings are offered to agencies and consumers in the EMA.	New Business X
TCQ training planning team will be providing a 2-day TCQ training for consumers on January 8th and 9th , 2019. 24 participants have registered to attend. Will be held at the Southside Medical Center.	
GOAL 5A. Engage other HIV funded programs in Quality Management planning and Improvement Initiatives.	
No further updates this month.	
GOAL 5B. Promote the coordination of prevention and care quality improvement activities. Ying He, the new epidemiologist for the RW planning council will be working on pulling data to update progress on the Integrated Plan.	

Motion: {If agenda item does not require a motion, indicate by noting "N/A"}
N/A

Action to be taken:N/A

# of Votes For:	# of Votes Against:	Motioned By:	Motion Passes	Motion Fails
		Seconded By:	☐	☐

AGENDA ITEM # 5 AGENDA ITEM: <u>Agency QM Discussions/Updates</u>

Committee completed the Prioritization matrix exercise and prioritized the following CORE and Support Measures. Committee worked diligently and thoughtfully in determining the priorities:	**Old Business** X
CORE: (Ranked in order) 1) Prescription of ART 1) VL Suppression 2) Syphilis screening 3) Medical Case Management (Medical Visit Frequency) 4) Mental Health Screening 5) Mental Health (Medical Visit Frequency) Support Services (Ranked in order) 1) Psychosocial (Medical Visit Frequency) 2) Transportation(Medical Visit Frequency) 3) Linguistics (Medical Visit Frequency) 4) Non Medical Case management(Gaps in medical visits)	**New Business**

Motion: {If agenda item does not require a motion, indicate by noting "N/A"}
N/A

Action to be taken:N/A

# of Votes For:	# of Votes Against:	Motioned By:		Motion Passes ☐	Motion Fails ☐
		Seconded By:			

AGENDA ITEM # 6 AGENDA ITEM: <u>Consumer Caucus Update</u>

Consumer Caucus is still working on setting priorities for their work plan. QM Chair offered to work together with Consumer Caucus to have a monthly update from the QM committee. Different QM committee members including the Chair	**Old Business** X

volunteered to rotate attending the Consumer Caucus meetings to provide updates. Consumer rep (Reggie Dunbar) was very open to this idea. We'll determine when we want to start.	New Business

Motion: {If agenda item does not require a motion, indicate by noting "N/A"} N/A				
Action to be taken:N/A				

# of Votes For:	# of Votes Against:	Motioned By:	Motion Passes ☐	Motion Fails ☐
		Seconded By:		

AGENDA ITEM #7 AGENDA ITEM: Integrated Plan Update
{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate "Old" or "New" Business with a check mark}}

New Epidemiologist will be pulling the data to provide the progress on certain objectives on the work plan.	Old Business
	New Business

Motion: {If agenda item does not require a motion, indicate by noting "N/A"}N/A				
Action to be taken:				

# of Votes For:	# of Votes Against:	Motioned By: N/A	Motion Passes ☐	Motion Fails ☐
		Seconded By:		
		Seconded By:		

AGENDA ITEM # 8 AGENDA ITEM: QM Part A Update
{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate "Old" or "New" Business with a check mark}}

RW conference presentation by the QM Manager and Nicole Roebuck went very well and was well attended and received. Jocelyn Mckenzie QM manager provided a written RW A update. See attached.	Old Business X
	New Business

Motion: {If agenda item does not require a motion, indicate by noting "N/A"} N/A

Action to be taken:N/A					
# of Votes For:	# of Votes Against:	Motioned By:		Motion Passes ☐	Motion Fails ☐
		Seconded By:			

AGENDA ITEM #9 AGENDA ITEM: Part B updates
{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate "Old" or "New"
Business with a check mark}}

Sandra Metcalf provided a written and oral update see attached.				New Business
Motion: {If agenda item does not require a motion, indicate by noting "N/A"} N/A				
Action to be taken:				
# of Votes For:	# of Votes Against:	Motioned By:N/A	Motion Passes ☐	Motion Fails ☐
		Seconded By:		

AGENDA ITEM #10 AGENDA ITEM: Part D updates
{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate "Old" or "New"
Business with a check mark}}

The RW Part D QM Committee will meet January 14, 2019 at 2 pm in room 354, IDP to review first quarter (August- October 2018) measures. Africa McCleland presented Part D's linkage project, which grew out of a PDSA, at the national RW meeting in December. She will provide an update on her poster session at the January 14 QM meeting. HRSA recently issued guidance for our non competitive grant application for the project year beginning August 1, 2019. The application is due March 1, 3019. See attached.	Old Business New Business
*Motion: {If agenda item does not require a motion, indicate by noting "N/A"}*N/A	
Action to be taken:	

# of Votes For:	# of Votes Against:	Motioned By: N/A	Motion Passes ☐	Motion Fails ☐
		Seconded By:		

Other Announcements:

WORKPLAN UPDATE: See attached
NEXT MEETING DATE/TIME: February 7, 2019
NEXT MEETING LOCATION: Grady IDP P40
Time Meeting Adjourned: 12:00pm

Attested by: _____ {Chair's Signature}
Minutes Approval Date: _____

Ryan White Part B Program Updates
January 3, 2019

The Georgia Ryan White Part B Program is administered by the Georgia Department of Public Health (DPH), Division of Health Protection, Office of HIV/AIDS. The Office of HIV/AIDS funds agencies in 16 public health districts to deliver HIV/AIDS services throughout the state to HIV+ low-income Georgia residents, as a payor of last resort. The agencies are responsible for planning and prioritizing the delivery of HIV services in their respective geographic areas. All funded agencies provide primary care services. Support services are funded based on the availability of resources. Part B also funds the Georgia ADAP and HICP, which provide medications and health insurance coverage to program eligible persons. Our fiscal year runs from April 1st to March 31st annually.

Georgia ADAP provides medications for the treatment of HIV/AIDS to eligible Georgia residents. ADAP enrollment as of November 30, 2018, was 8,568 participants. The Health Insurance Continuation Program (HICP) assists eligible persons with active insurance policies who are unable to pay their health insurance premiums and prescription co-pay costs. The HICP enrollment as of November 30, 2018, was 984. The maximum monthly premium for HICP is $1,788.00.

The Georgia Hepatitis C program, is a state administered program that assists eligible ADAP/HICP participants living with HIV disease and Hepatitis C disease with medications covered on the Georgia ADAP formulary. The program will provide Hepatitis C medications for the entire course of treatment at one (1) ADAP Contract Pharmacy of the participant's choice. The Georgia Ryan White Part B/ADAP program will approve only one (1) complete Hepatitis C regimen for each program participant. Georgia Hepatitis C services are available for active ADAP/HICP participants. Applications can be made through patients local ADAP-HICP enrollment sites. Georgia Ryan White Hepatitis C program (as of November 16, 2018) has 104 participants.

QM Program Updates:

A Clinical Quality Management Core Team meeting was held on December 5, 2018. We are continuing to work on our CQI Projects: Medical Visit Frequency/Gap rate and Consumer Involvement.   For the CQI Project Medical Visit Frequency/Gap rate, team members are visiting lower performing sites to learn about their processes and provide technical assistance. Goal is to improve lowest performing individual and overall state percentages. For the Consumer Involvement project, we are working on bringing on two potential female consumers. The goal is to increase Consumer Involvement on the CQM Core Team committee. The RW Part B Program Annual Organizational Assessment was recently sent to the members of the CQM Core Team for completion. The 2018 Clinical Chart review will begin next week.

The next CQM Meeting: The next CQM Core Team Meeting will be March 2019, date to be determined.

Nicole Roebuck

From:	dbauer6643@aol.com
Sent:	Thursday, January 03, 2019 11:56 AM
To:	Nicole Roebuck
Subject:	Part D update

Hi
Here is our Part D update.

The RW Part D QM Committee will meet January 14, 2019 at 2 pm in room 354, IDP to review first quarter (August-October 2018) measures. Africa McCleland presented Part D's linkage project, which grew out of a PDSA, at the national RW meeting in December. She will provide an update on her poster session at the January 14 QM meeting. HRSA recently issued guidance for our non competitive grant application for the project year beginning August 1, 2019. The application is due March 1, 3019.

Sent from my iPhone